



# Pudding Norton Parish Council

## Annual Parish Council Meeting Agenda

Thursday 20<sup>th</sup> June 2019 at 7pm, The Gallow, Fakenham Racecourse

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Dear Councillors

13<sup>th</sup> June 2019

Your attendance is requested at the Annual Parish Council Meeting, to be held on Thursday 20<sup>th</sup> June 2019, following the APM at 7pm, in the Gallow, Fakenham Racecourse.

**Jodie Bond, Parish Clerk**

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Public participation: Parishioners are very welcome to attend and, before the formal start of the meeting, are invited to bring any matters of interest or concern to the attention of the Parish Council.

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1. Election of Chairman, Declaration of Acceptance of Office
2. Election of Vice Chairman
3. Welcome by Chairman and to receive and accept apologies for absence
4. Declarations of interest and requests for dispensations by Councillors
5. To adjourn the meeting to hear from Councillors and members of the public present
6. Minutes of meeting held on 7<sup>th</sup> March 2019 to be approved
7. Matters arising on the minutes (for information only) not included on the agenda
8. Receive reports from:
  - 8.1 Local Police, if attending
  - 8.2 NCC Councillor, if attending
  - 8.3 NNDC Councillor, if attending
9. Open Spaces
  - 9.1 Street Lighting
  - 9.2 Parklands update
  - 9.3 Green Lane update
  - 9.4 Garages update
10. Planning Matters
11. Financial Matters
  - 11.1 Agree the Financial Statement for the period YE 31.03.19
  - 11.2 Agree invoices to be paid
  - 11.3 Note the Internal Audit Report
  - 11.4 Agree the signing of the Exemption certificate (AGAR part 2)
  - 11.5 Agree the Governance Statement (AGAR section 1)
  - 11.6 Agree the Accounting Statement (AGAR section 2)
  - 11.7 Agree and sign the bank mandate change form to include Clerk as a signatory
12. Correspondence
13. To consider training for new councillors and co-option policy
14. Items for inclusion at next meeting
15. Date of next meeting
16. To pass a resolution (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential item: To discuss and approve Clerk's salary