

Page 10 (2012/13)

Minutes of a Full Council meeting of **PUDDING NORTON PARISH COUNCIL** which was held on **Thursday 8th November 2012** at Fakenham Sports Centre (Dining Room), Fakenham Racecourse, commencing at 7.30pm.

Present:- Sheila Rudgley (Chairman), Christopher Hartop (Vice-Chairman), Mike Ainger, Andrew Blyth & John Tuck.

Clerk:- Tracey Bayfield.

Public:- 4.

1. **Apologies for Absence** – None received.
2. Adjournment for **Open Public Session** was not required.
3. **Declarations of Interest** – Christopher Hartop declared a pecuniary interest in item no. 10.4. as a leaseholder of land from Mrs Priscilla Giles.
4. Members granted themselves, with the Clerks approval, formal **Dispensation** to all members of Pudding Norton Parish Council, thereby permitting them to discuss the budget and set the Precept up to the date of the next election, ie. May 2015 due to the changes in legislation via the Localism Act.
5. It was ***proposed & agreed*** that “the **MINUTES** of The Full Council Meeting dated Thursday 30th August 2012 are to be signed as a true record, having first amended them to show that Mike Ainger was not present.”
6. **GUESTS & CHAIRMAN’S ANNOUNCEMENTS**
 - 6.1. **PCSO Report** – PCSO Keith Clarke reported that there had been 12 calls to the Police from the parish since 30th August 2012, all low level calls, including 1 incident of criminal damage to the golf course and lots of garden equipment thefts. He also reminded everyone to know be extra vigilant with their oil heating. The Police are happy to offer individual householders further advice.

Mike Ainger, informed PCSO Clarke that there were problems with 2 children coming onto Parklands from the Greenway Estate, who were causing damage to items on the site including caravans and using bad language at the residents. PCSO Sarah Kirby had been made aware of the situation and the Police agreed that they need to undertake some intervention work.
7. **PLANNING** –
 - 7.1. Members received application no. PF/12/1079, *Proposal; Erection of buildings to house anaerobic digester plant and formation of vehicular access at, **Bakers Timber Reclaim Ltd**, Helhoughton Road, Hempton.* District Cllr Becky Palmer advised the members that she would be

attending a site visit tomorrow that had been called for by Hempton Parish Council, with a representative from Dunton Parish Council and Raynham Estates also in attendance. Members will await feedback and then make a decision.

8. DISTRICT & COUNTY COUNCILLORS' REPORTS – Becky Palmer (District Cllr). Members made the District Cllr aware of problems mentioned earlier at 'Parklands', and she agreed to find out the details of the meeting that Martin Green (NNDC) had very loosely referred to via the Clerk. He would not confirm the date, time, place, name of committee or even if the public could attend to the Clerk. He seems very reluctant to communicate with the Parish Council in a considerate manner. If our District Cllr gets no joy, then the Clerk will have to contact the Chief Executive, as opportunities have been given.

9. FINANCE

9.1. It was *proposed & agreed* that “the **Accounts** as listed on the appendix are paid.”

9.2. Members considered the report from T T Jones Electrical Ltd, following their annual clean and inspection of the **Street Lighting**. It was *proposed & agreed* “that we do not wish to undertake the testing, which we note is not compulsory, and whilst we note that all stock is obsolete, we do not feel that they will all fail at the same time, and we shall consider this, in the next item.”

9.3. **Budget & 2013/14 Precept** – Members received the draft figures and debated the item in much detail. It was *proposed & agreed* (other than 1 abstention) that “we request a Precept figure of £3,500 for the financial year 2013/14. This will give us some scope for assisting with any possible play area and/or replacing some street lighting stock if and when the need arises.”

9.4. Members received a copy of the **Audit** for year ending 31st March 2012 noting that it has been satisfactorily signed off by the external auditors. They would however, like us to record our assets as of next year, and an inventory has already been drawn up.

9.5. **Clerk/RFO Report** – The members were each given a copy of the report on the ‘Ambulance Meeting’ recently attended. It was *proposed & agreed* that “we now wait to see if there is a district wide co-ordinated approach, depending on what the outcomes are of the Trusts own internal reviews.”

10. CORRESPONDENCE

10.1. NCC; Review of **Registration Service** opening hours, for births, deaths and marriages. It was *proposed & agreed* that “we would like to see the Fakenham office open all day on a Thursday and on at least one other afternoon of their choice.”

Page 12 (2012/13)

10.2. It was *proposed & agreed* that “we support the formal consultation from NNDC with regard the **Housing Allocations Scheme** proposals.”

10.3. NNDC information aimed at reducing litter and dog fouling, the campaign **Send us a Postcard**. We have nowhere central to hold these postcards, but would like to monitor the progress that NNDC feels they may make with this scheme.

10.4. Members received the update from Savills and Anglian Water regarding the **Anglian Water Access Driveway** off the Dereham Road, which stated that; Anglian Water thought that Mr Cook had taken out an injunction , but Mr Cook is not aware of an injunction and AW have been informed. Savills have had a meeting with the landowner of the current entrance, Mrs Giles, and the preferred option is to put down a substantial surface to reduce the annual maintenance, subject to cost. This has been proposed to AW. The Clerk emailed back to ask if they had in fact discussed the *alternative* proposed entrance as per our on site meeting, ie the one currently used by and shared with the equine vets/hospital, as this would take the entrance/exit point away from the bend. The Clerk was awaiting a reply.

David Hunter (Chairman Fakenham Racecourse) has also confirmed that Fakenham Racecourse owns the alternative entrance way which goes past the vets. The racecourse owns from the junction with the main road to where it meets the main track and where a metal five bared gate is situated. Currently access over this road is only for the Racecourse and the vets and the maintenance of the road is shared between the two parties. Future access over this road for all traffic will form the basis for negotiation with Anglain Water, Sennow Estates.

Hence we shall chase for updates.

Meeting closed at 9.40pm.

Chairman _____

Appendix 1 – Full Council Meeting, Thursday 8th November 2012

(INFORMATION ONLY LIST - UPDATE, PROGRESS & INFORMATION REPORT)

1. NNDC PLANNING DECISIONS

There were none.

2. CORRESPONDENCE

Items in circulation to read include;

- a) NORFOLK PLAYING FIELDS ASSOCIATION – Autumn Newsletter 2012.
- b) NORFOLK ASSOCIATION OF LOCAL COUNCILS – Councillor Training Sessions & Annual Report 2011/12.

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