

Minutes of a Full Council Meeting of **PUDDING NORTON PARISH COUNCIL** which was held on **Thursday 23<sup>rd</sup> February 2012** at Fakenham Sports Centre, Fakenham Racecourse, commencing at 7.30pm.

Present:- Sheila Robson (Chairman), Christopher Hartop (Vice-Chairman), Mike Ainger, Andrew Blyth & John Tuck.

1. **Apologies for Absence** – None received.
2. *Brief adjournment for the **Open Public Session**.*
3. **Declarations of Interest** – There were none.
4. It was *proposed & agreed* that “the **MINUTES** of The Full Council Meeting dated Thursday 10<sup>th</sup> November 2011 are signed as a true record.”

5. **GUESTS & CHAIRMAN’S ANNOUNCEMENTS**

5.1. **Highways Rangers** are due to visit the parish the w/c 29<sup>th</sup> March 2012. They should be asked to clear the verges and gutters along the A1146 through the parish.

5.2. **PCSO Report** – No crimes for the parish to report since the previous meeting. The Homewatch Scheme for ‘Parklands’ is all now up and running, with the sign to go up next week. Paperwork is shortly to go out to the residents of ‘Green Lane’ to try and get them involved in the scheme also. On Tuesday 21<sup>st</sup> February Norfolk Police Authority decided to increase the Council Tax precept for Police by 3% to allow the Chief Constable financial flexibility to protect Norfolk.

6. **PLANNING** – No items received.

7. **DISTRICT & COUNTY COUNCILLORS’ REPORTS** – Neither Becky Palmer (District Cllr) & David Callaby (County Cllr) were present.

8. **FINANCE**

8.1. It was *proposed & agreed* that “the **Accounts** for the past quarter are paid.”

8.2. **Clerk/RFO Report** – Any items for mention had already been covered.

8.3. Various **Grant Funding Opportunities**; including; NCC Year of Celebrations Fund; Norfolk Community Foundation; NCC Living Well in The Community had been received. We will ask Fakenham Racecourse if they have any plans to cover any of this year’s significant

events, such as the Diamond Jubilee & Torch Relay etc. Andrew Blyth had circulated a short questionnaire to the residents of Green Lane to gauge any interest in celebrating the Diamond Jubilee, the deadline for responses being 5<sup>th</sup> March, and he will report back.

8.4. **Grant Applications** – It was *proposed & agreed* that “we give £25 using S.137 to the East Anglian Air Ambulance & Norfolk Age UK, and that under its own power we give £25 to the Citizens Advice Bureau.”

9. **CORRESPONDENCE** – Various documents were in circulation.

9.1. **Car Parking Charges** in NNDC car parks. The proposals will affect Fakenham, Sheringham, Wells, Cromer & Holt. It was *proposed & agreed* that “we object very strongly to any changes in pay & display parking arrangements across the district, especially Fakenham, given that the local businesses, town centres and local people need as much support as possible in this current climate. Proposals for Highfield Car Park to be made only available to permit holders only, raises many concerns as this is traditionally the coach and lorry park. The Clerk will respond fully to NNDC with our concerns.”

9.2. Members received the minutes from the meeting with NNDC about **Parklands**. With an updated report from Mike Ainger it was clear that the issues raised at the meeting on 2<sup>nd</sup> February had still not been satisfactorily solved. The Clerk had asked for an update from NNDC ahead of this meeting, but it had not been received. Will contact Jill Fisher and Becky Palmer.

9.3. We had received information from Victory Housing re; proposal to develop **Allotments & Community Gardening Schemes** but as we have no newsletter it is very difficult for us to liaise with the public on such issues. Hence it was *proposed & agreed* that “we pass this back to Victory and suggest that they write to each of their tenants.”

9.4. **Nfk Association of Local Councils** forthcoming events; Coffee & Chat; Affordable Housing Seminar (Clerk will attend and report back if necessary), Neighbourhood Planning (Clerk will attend and report back if necessary); Initial Training for Clerks & Councillors.

9.5. It was *proposed & agreed* that “we share the information from Norfolk Rural Community Council on **Fuel Poverty & Community Oil Bulk Buying Scheme** with the community via our noticeboards and website.”

9.6. It was *proposed & agreed* that “we have no objection to Victory Housing canvassing their tenants about possible changes to the **Tenancy Policy** and we would support the use of fixed term tenancies.”

9.7. **Clerks Employment** - It was *proposed & agreed* that “In view of the confidential nature of the business about to be transacted, (Clerks contract) it is advisable in the public interest that the press and public be temporarily

excluded and they are instructed to withdraw as per Standing Order no. 68.”  
The Clerk presented members with the timesheet for the past year to date, and it was ***proposed & agreed*** to “increase the hours from 1hr per week, to 1.5hrs per week, and to ensure that payment covering the period to 31<sup>st</sup> March 2012 is paid within the appropriate financial year and to place the Clerk on payscale SC27 having completed one years satisfactory service. A vote of thanks also to be given.”

Meeting closed at 9.45pm.

Chairman \_\_\_\_\_

**Appendix 1 – Full Council Meeting, Thursday 23<sup>rd</sup> February 2012**  
**INFORMATION ONLY LIST - UPDATE, PROGRESS & INFORMATION REPORT**

1. **NNDC PLANNING DECISIONS** – There were none.

2. **CORRESPONDENCE**

Items in circulation to read include;

- a) CAMPAIGN TO PROTECT RURAL ENGLAND – News Bulletin – *February 2012* & How to respond to planning applications: An 8-stop guide.
- b) NORFOLK ASSOCIATION OF LOCAL COUNCILS – Nfk Link Newsletter – *January 2012* & Nfk Link Extra; *Christmas 2011*.
- c) NATIONAL ASSOCIATION OF LOCAL COUNCILS – The Localism Act; Policy Briefing – *November 2011*.
- d) CLERK & COUNCIL’S DIRECT – Independent publication – *January 2012*.
- e) NORTH NORFOLK DISTRICT COUNCIL – Programme of Meetings 2012/13 & Members Yearbook 2011/12!
- f) NFK PLAYING FIELDS ASSOCIATION NEWSLETTER – The Playing Field – *Autumn 2011*.
- g) PLAY EQUIPMENT – Various catalogues, prices, funding schemes etc.
- h) WILLOWS POWER & RECYCLING CENTRE – Items asking for support and against; continual correspondence.