

Minutes of the **ANNUAL GENERAL MEETING OF PUDDING NORTON PARISH COUNCIL** which was held on **Thursday 30th June 2011** at Fakenham Sports Centre (Dining Room), Fakenham Racecourse, at 7.30pm. This was followed by the **FULL PARISH COUNCIL MEETING.**

Present:- Sheila Robson (Chairman), Christopher Hartop (Vice-Chairman) & Mike Ainger. Also David Callaby (County Councillor).

Clerk:- Tracey Bayfield.

Public:- 4.

1. The following nominations were ***proposed & agreed;-***
 - a) **CHAIRMAN 2011/12** – Sheila Robson, who duly signed the declaration of acceptance for this position.
 - b) **VICE-CHAIRMAN 2011/12** – Christopher Hartop, who duly signed the declaration of acceptance for this position.
2. **Apologies for Absence** – Were received and ***accepted*** from; Cllr John Tuck (private family commitment) & Cllr Andrew Blyth (away).
3. **Declarations of Interest** – Members should declare their personal or prejudicial interests, with regard any item on the agenda now, and state the reason for making such declaration. There were none.
4. It was ***proposed & agreed*** to “accept the **Meeting Dates** for the remainder of this financial year, these being; Thursday 25th August, Thursday 10th November, Thursday 23rd February 2012, and Thursday 31st May 2012.”
5. It was ***proposed & agreed*** to “adopt the **Standing Orders & Financial Regulations** for the 4 year term of this Council.” (They may however, be reaffirmed annually also.)

End of Annual Parish Council Meeting & commencement of Full Parish Council Meeting, 7.54pm.

6. It was ***proposed & agreed*** that “the **MINUTES** from the Full Parish Council Meeting, which was held on Friday 18th February 2011 are signed as a true record.”

7. GUESTS & CHAIRMAN’S ANNOUNCEMENTS

7.1. **PCSO Report** – by PCSO Keith Clarke who reported that there had been 10 incidents during the month of June, but no crimes as such. Members asked if a speed check could be carried out at Beacon Hill. (Speeding item to be on next agenda.) The actual Parish Liason Officer is Jo Robotham

- 7.2. **Citizen's Advice** – AGM to be held on Thursday 7th July, 7pm at NNDC Council Offices, a representative of the Parish Council is invited. No takers.
- 7.3. **Grit Bin** – Has been ordered and is due to be delivered to Pudding Norton Hall for safe storage on Tuesday 5th July.

'Adjourned at 8.06pm for the Open Public session and reconvened at 8.10pm.'

8. PLANNING

- 8.1. It was *proposed & agreed* that “we sign up to the new Mapping Agreement with **Ordnance Survey** which will be at no cost to the Parish Council, but may come in useful in the future.”

9. DISTRICT & COUNTY COUNCILLORS' REPORTS –

David Callaby (County Cllr) – Introduced himself to the members and thanked them for the invitation to attend. Day Care Centres make headlines at the moment, and look as though saving of £150k/£160k will have to be made in the next 3 years, meaning that services will be cut without a doubt. The Highways Engineer for this area is James Winters, who is happy to be contacted.

We had not heard from our District Cllr, although she had been invited to the meeting.

10. FINANCE

- 10.1. It was *proposed & agreed* that “the **Accounts** for the month are paid.”
- 10.2. **Clerk/RFO Report** – The members confirmed that they did not wish for the grit bin to be insured as an item.
- 10.3. Having worked through the **End of Year Accounts** for 2010/2011 line by line, it was *proposed & agreed* “to adopt the year end accounts and sign them off.”
- 10.4. **Bank Signatories** for Pudding Norton Parish Council, ideally all 5 members of the Parish Council, in order to account for absences. In the meantime Sheila Robson, Christopher Hartop and Mike Ainger all confirmed that they are happy to be account signatories.
- 10.5. **Noticeboard** on Dereham Road - It was *proposed & agreed* that “we accept the offer by Gerald Rawlings to renew the post with a hardwood one, refurbish and stain both the post and sign and erect it for £50.”

11. CORRESPONDENCE

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- 11.1. Members received information on the **Health Opportunities Forum** being held on Wednesday 20th July 2011 from 6pm to 8pm at NNDC. No takers.
- 11.2. Members received information on the election of members of the **Nfk Association of Local Councils** Executive Committee, but had no comments.
- 11.3. Members received and noted information on **Cllr Training**.
- 11.4. **Homewatch Scheme** in the parish, in particular 'Green Lane', the PCSO will look into this further and report back.
- 11.5. Information on the proposed **Power & Recycling Centre**, Willows Business Park, Saddlebow, King's Lynn was received and it was *proposed & agreed* "to place this on the August agenda."
- 11.6. It was reported that **Dog Fouling** is problem within the parish, in particular in the Parklands and Green Lane estate, to the point where a volunteer has refused to cut the grass. The Clerk will contact Rachel Smith (Environment Officer) and Mark Fosdick (Dog Warden) at NNDC to ask for precise wording which can then be included in a leaflet drop for the whole of the parish.
- 11.7. Information was received about the **Green Community Challenge** day on Saturday 16th July from 10am to 1pm at Norwich Business School, UEA. No takers.
- 11.8. **Older People's Day**; Nfk Older People's Strategic Partnership wants to encourage joint working. No action.
- 11.9. Members received an invitation to attend a **Summer Picnic & Sustainability Event** on Wednesday 27th July from 12 noon to 3pm at Thorpe St. Andrew. Sheila would speak to Guy Harris from the Air Scouts about this.
- 11.10. Information was received from NCC trying to encourage communities to hold events to mark the **Queens Diamond Jubilee** during 2012. Mark Ainger would take this back to the 'Parklands Estate Committee' to discuss further as they had held a successful street party before."

Meeting closed at 9.12pm.

Chairman _____

Appendix 1 – Full Council Meeting, Thursday 30th June 2011

INFORMATION ONLY LIST - UPDATE, PROGRESS & INFORMATION REPORT

1. NNDC PLANNING DECISIONS –

- i) Local Development Framework – The Site Allocations Development Plan Document was adopted on 23rd February 2011.
- ii) Planning Application no. PF/09/1270 – *proposal; Installation of buried electrical cable system in connection with off-shore wind farm at, **Land from Weybourne to Gt. Ryburgh*** was received. All Cllrs were advised, no further comments received.
- iii) Planning Application no. PF/10/0329 – *amended proposal; The erection of 5 two-storey dwellings and 2 flats at, **Site adjacent to, 21 Dereham Road, Hempton*** was received. All Cllrs were advised, no further comments received, however, NNDC advised that the proposal did not comply with the Affordable Housing Policy and would not be approved.
- iv) Planning Application no. PF/11/0226 – *Erection of replacement conservatory at, **8 Parklands, Greenlane Estate, Pudding Norton**; - This application was withdrawn.*

2. CORRESPONDENCE – *Items in circulation to read include;*

- a) BRECKLAND COUNCIL – (May 2011) Advised that they have submitted its Site Specific Policies and Proposals Development Plan Document and Proposals Maps to the Secretary of State for independent examination.
- b) NCC – Changes to the Mobile Library Service with effect from Monday 21st March 2011 & Nfk Minerals & Waste Local Development Framework, Core Strategy & Minerals and Waste Development Management Policies.
- c) CAME & COMPANY PARISH COUNCIL INSURANCE – Parish Matters Newsletter (*Spring 2011*).
- d) CLERK & COUNCILS DIRECT – Independent Journal (*March 2011*).
- e) NNDC – Glass Recycling Bank Service, Parklands, Greenlane Estate – New contractor ‘Kier Street Services’.
- f) NFK ASSOCIATION OF LOCAL COUNCILS – Norfolk Link (*March 2011 & May 2011*).
- g) NFK PLAYING FIELDS ASSOC – Newsletter (*Spring 2011*).

- h) NCC – Nfk Minerals & Waste Local Development Framework: Minerals Site Specific Allocations & Waste Site Specific Allocations Development Plan Documents: Consultation of Revised Further Issues and Options – Any comments must be made by 15th August 2011 to www.norfolk.gov.uk/nmwdf and they can also be viewed at this address, libraries and District Council Offices.

DRAFT