

Minutes of the **MEETING OF PUDDING NORTON & TESTERTON PARISH COUNCIL**  
held on **Thursday 27<sup>th</sup> August 2015** at Fakenham Sports Centre Fakenham  
Racecourse, commencing at 7.30pm.

Present: Sheila Robson; Andrew Blyth, Mike Ainger; Pat Ainger; J Tuck  
The Clerk and PCSO

1. **APOLOGIES FOR ABSENCE:** There were no apologies received.
2. **TO RECEIVE AND CONSIDER DECLARATIONS OF INTERESTS.** None
3. **CONSIDER AND APPROVE APPOINTMENT OF CLERK TO THE COUNCIL TOGETHER WITH CONTRACT OF EMPLOYMENT.** Councillors, approved the appointment of the new Clerk together with the Contract of Employment previously circulated to Councillors, the Contract was signed by the Chairman
4. **RESOLVED TO ADJOURN THE MEETING FOR OPEN PUBLIC SESSION:** No matters raised
5. **RESOLVED TO APPROVE MINUTES**
  - 5.1. **Annual Parish Council Meeting held on 21<sup>st</sup> May 2015 approved as a true and accurate record of the meeting**
  - 5.2. **Full Parish Council Meeting held on 21<sup>st</sup> May 2015 approved as a true and accurate record of the meeting.**
6. **REPORT FROM PCSO:** The report from PCSO had been circulated for 1<sup>st</sup> May 2015 to 31<sup>st</sup> July 2015 – No crimes reported. Cllr Tuck requested that police presence could be arranged relating to speeding vehicles on the B1146, PCSO agreed to see if something could be arranged. PCSO gave his apologies for the November meeting.
7. **DISTRICT & COUNTY COUNCILLORS' REPORTS** – None Received. It was agreed for the Clerk to make contact and pass on the Council's disappointment for lack of attendance at meetings.
8. **NNDC - NOTIFICATION OF INTENTION TO PREPARE A NEW LOCAL PLAN (REGULATION 18)** – Documents received from NNDC had been circulated to Councillors. It was agreed to make no comment at this time and to monitor the situation.
9. **PLANNING APPLICATIONS/DETERMINATIONS** – None
10. **FINANCE:**
  - 10.1. **Resolved to approve Accounts for payment**

T T Jones Electrical Ltd – Street Light Maintenance July-Sept 2015	£91.49
K Dunford (final Salary payment)	£293.80
HMRC - NI/TAX on Clerks Salary 20/02/15–6/06/15	£73.40
C Curtis - Clerk's Salary - July/August 2015 £151.76	
Plus expenses £39.10	£190.86
E.ON - Electricity Supply Street Lights	£85.56
<b>Payment received:</b>	

Signed.....Dated.....

Minutes approved, signed and dated as a true and accurate record of the meeting

Interest March 15– June 15 Business Saver Account

£0.07

- 10.2. Resolved to approve Finances for year to date** – Councillors approved the finances for the current year to date
- 10.3. Resolved to approve amendments to Barclays Bank Mandate** – the Clerk had amended the contact details and the Bank had confirmed that all Councillors were signatories on the Council's bank accounts.
- 11. RESOLVED TO AUTHORISE STREET LIGHTING ELECTRICAL TESTING PROGRAMME** (Copied to Councillors) – instruct TT Jones Electrical Ltd to undertake the Electrical Testing Program at £178.20 plus VAT
- 12. WEBSITE** – Councillors had received the report prepared by the Clerk, it was agreed for the Clerk to set up a Norfolk ALC website.
- 13. DOCUMENT ARCHIEVE** - Mr. Siseman had made contact and now wished to check the documents in his possession prior to a decision relating to archiving. It was agreed to postpone this item to the next meeting.
- 14. TO RECEIVE UPDATED REPORT ON THE FOLLOWING ITEMS:**
- 14.1. Parklands:** The Clerk had received an update regarding Parklands from NNDC which stated that the initial laundry block designs completed, electrical and lighting designs also completed, cost estimates from suppliers to be sought during September, they will be writing to residents over the coming weeks to update on the planned works, as regards the location officers feel that the current location is probably best as it is fairly central and all of the relevant services (electricity, drainage, water supply etc) are all in place, they are still considering options for alternative laundry arrangements for residents while the works are ongoing and again this information will be discussed with residents once we have arrived at a preferred option. Cllr Ainger was concerned over a number of items and the Clerk suggested that he let her have a list which she could then consult with NNDC.
- 14.2. Green Lane:** The Clerk had spoken to Victory housing but no decision or action had currently been authorised.
- 14.3. GARAGES OPPOSITE 1 DEREHAM ROAD.** The Clerk had spoken to the landowner and no there was no further progress at this time.
- 15. CORRESPONDENCE**
- 15.1. Norfolk Hospice Tapping House** – thanks received for previous support and offering the opportunity to visit the new Hospice building, a tour could be arranged by contacting the Fundraising Office who will arrange a convenient time.
- 15.2. Peelings Bus 4** – Notice had been received that Peelings were withdrawing their Thursday Markt Day Service to Fakenham with effect from 2<sup>nd</sup> September 2015.
- 16. NEXT MEETING – Full Council Meeting Thursday 19th November 2015 – date of the next meeting subsequently changed to Thursday 3<sup>rd</sup> December 2015 at 7.30pm at The Gallow, (Fakenham Sports Centre Association - Fakenham Racecourse)**

There being no further business the meeting closed at 8.40pm

Signed.....Dated.....  
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