

Minutes of the **ANNUAL GENERAL MEETING OF THE PARISH COUNCIL** which was held on **Thursday 31st May 2012** at Fakenham Sports Centre (Dining Room), Fakenham Racecourse, commencing immediately after the Annual Parish Meeting which commenced at 7.30pm. This was followed after by the **FULL PARISH COUNCIL MEETING.**

Present:- Sheila Robson (Chairman), Mike Ainger & Andrew Blyth.

Clerk:- Tracey Bayfield.

Public:- 3.

1. The following nominations were *proposed & agreed*;
 - a) **CHAIRMAN 2012/13** – Sheila Robson & subsequent signing of declaration of acceptance.
 - b) **VICE-CHAIRMAN 2012/13** – Christopher Hartop in his absence.
2. **Apologies for Absence** were received and *accepted* from Christopher Hartop (*work*), District Cllr Becky Palmer, County Cllr David Callaby & NNDC Officer, Russell Tanner.
3. **Declarations of Interest** – There were none.
4. **Meeting Dates** for the remainder of this financial year were accepted by all and the room had been booked.

Meeting closed at 7.40pm.

Commencement of Full Parish Council Meeting

5. It was *proposed & agreed* that other than one slight amendment “to item no. 3. Sheila Robson’s declaration should read; has the option of a garage space, which is not being taken up,” that the **MINUTES** from the Extraordinary Full Parish Council Meeting, which was held on Wednesday 21st March 2012 are signed as a true record. (*The Clerk will amend.*)
6. **GUESTS & CHAIRMAN’S ANNOUNCEMENTS**
 - 6.1. **PCSO Report** – Nothing received.
 - 6.2. Mr Russell Tanner; **NNDC Officer** responsible for the **‘Parklands Estate’** was due to be with us this evening, but had had to send his apologies. A report from him was read in his absence and shall be kept on file (members of the public are welcome to view the contents) & Mrs Pat Ainger, Chairman of the Parkland’s Residents Association confirmed that he has so far taken action on all the points that he said he would. Reading his report it was felt as though things were now moving forward. The members wished to thank him for his report.

- 6.3. **Current Account** – It was *proposed & agreed* that “we arrange to have the Clerk added to the Barclays Bank signatory list, as currently she cannot order statements or make any verbal enquires with regard the accounts.”

‘Adjourned for the OPEN PUBLIC SESSION at 7.55pm and reconvened at 8pm.’

7. **PLANNING**

- 7.1. Members received the update with regard the appeal from **Dudgeon Offshore Windfarm**; Installation of buried electrical cable system in connection with off-shore wind farm; Site at route between Weybourne Hope (TG104,436) and Little Dunham (TF868,118). This enquiry will commence on Thursday 24th May 2012 at NNDC offices. The official decision with regard this appeal will be issued on or before 13th July 2012.
- 7.2. Members received and considered information with regard the **Development in Fakenham: Land North of Rudham Stile Lane**: public consultation on proposed development brief. (Planning application not yet submitted.) This site was earmarked sometime ago now for development under the Site Specifics Allocation Scheme. The brief at the moment is for up to 900 new homes, employment development, public open space and community facilities on an 85 hectare site, between Rudham Stile Lane and the A148. (*NNDC have given us permission to reply following this meeting.*) The documents can be viewed at www.northnorfolk.org/majordevelopments It was *proposed & agreed* that “we have reservations and questions at this point. Who will fill these homes? Where will they work? What will happen with regard the number of school spaces needed? Where is the money coming from to purchase the land? etc.”

8. **DISTRICT & COUNTY COUNCILLORS’ REPORTS** – None receive.

9. **FINANCE**

- 9.1. It was *proposed & agreed* that “the **Accounts** for the month are to be paid.”
- 9.2. It was *proposed & agreed* that “we adopt the **Asset Register** for the years 2012 & 2013.”
- 9.3. It was *proposed & agreed* that we “are happy with the review of the effectiveness of the system of **Internal Audit** and that we adopt and approve the **End of Year Accounts** for 2010/2011.”
- 9.4. It was *proposed & agreed* that “the Clerk obtains us alternative costs and information with regard the future contract for **Street Lighting Maintenance** since MHB Services Ltd went into liquidation on 21st May 2012 and report back to us.”

10. CORRESPONDENCE – Various documents were in circulation for reading.

- 10.1. Norfolk County Council **Highways Rangers** are due to visit the parish w/c 25th June 2012. John Tuck had some items and the Clerk asked that he emailed the detail direct to Highways or the Clerk.
- 10.2. Members received a letter with regard assessment of **Youth Services** in North Norfolk, in relation to Pudding Norton the members could only think of the Scout Group and the Air Cadets.
- 10.3. Members received a report from Cllr John Tuck highlighting concerns and possible solutions to the **Anglian Water** entrance and exit point on Dereham Road which he had also shared with David Hunter from Fakenham Racecourse. It was *proposed & agreed* that “we write to Anglian Water and ask for a meeting with them and copy in Savills and David Hunter.”
- 10.4. It was *proposed & agreed* that “if the residents of Parklands have concerns over the removed **Dog Bin** on the Parklands Estate and the effect this has or has not had, that they should ask their Residents Association to take this up with NNDC.”
- 10.5. Members noted the further additional information with regard the proposed **Recycling Centre, Willows Business Park**. These documents are lengthy and should be viewed online via the www.norfolk.jdi-consult.net/majordevelopments/
- 10.6. It was *proposed & agreed* that “we contact East Rudham Parish Council and ask them if they wished for us to write a letter supporting them in any motion they may have about the **Mineral Site Specifics Allocations**; Any responses must be made by 29th June 2012. (*The CD rom was in circulation to members.*)
- 10.7. Members noted the invitation to attend the **NfkALC Summer Event**; the Broads, Rivers and Seascape, at How Hill Trust, Ludham on Friday 9th June from 10am to 3pm.
- 10.8. Members noted the invitation to attend the **Joint Summer Conference** (NfkAlc & Nfk SLCC) at Carrow Road, on Tuesday 3rd July from 9.30am to 2.45pm.
- 10.9. It was *proposed & agreed* “not to accept the invitation to join the **Norfolk Rural Community Council** as a member.”
- 10.10. It was *proposed & agreed* to “accept the invitation to renew membership of the **Norfolk Playing Fields Association**.”
- 10.11. Members noted offer from NNDC to hold an **Energy Event** in the parish, but felt that based on everything else that we advertised, including the oil bulk buying scheme, that there would be no interest in the parish.

Meeting closed at 9.42pm.

Chairman _____